

Appendix 1 - Reporting Timetable
 Review of the Scheme for the Establishment of Community Councils

Date	Stage	Next Step
22 September 2017	Informal Consultation on Boundaries, Complaints Procedure sent to Community Councils and Councillors	Complete
11 December 2017	Report to Council presenting the revised Scheme and boundary proposals and seeking approval for public consultation.	If approved, Public Consultation
15 December 2017 until 16 February 2018 (1 extra week to cover Festive period)	Public Consultation Give Public Notice (period of 8 weeks) of the draft Scheme and associated documents	Following Public Consultation, an updated report containing any representations made to be presented to Council
March 2018	Report to Council providing consultation responses, further amended Scheme and seeking approval of the Amended Scheme and the boundary proposals	If approved, further Public Notice (Period of 8 weeks)
9 March until 4 May 2018	Public Notice of Final Scheme. Give public notice of the final draft Scheme (period of 8 weeks)	Following Public Consultation, an updated report containing any further suggestions to the Scheme to be presented to Council
June 2018	Report to Council providing further consultation responses and seeking approval of the Scheme and the boundary amendments	For final adoption of the Scheme and associated documents
June 2018	Final Notice – Adoption of the Scheme (period of 4 weeks)	To give notice that ACC have adopted the Scheme
September - October 2018 (at the time of Community Council Elections)	The newly adopted Scheme and associated documents will come into force.	